



OFL-CAPISTRANO, INC.
A California Nonprofit Public Benefit Corporation

**BOARD OF DIRECTORS
ADJOURNED REGULAR MEETING**

AGENDA

**September 19, 2022
8:00 AM (PT)**

Zoom Meeting Dial-In: 1-669-900-6833
Zoom Meeting ID: 850 5856 9144

Meeting Location: 31878 Del Obispo Suite 105, San Juan Capistrano, CA 92675

Teleconference Location: 31878 Del Obispo Suite 105, San Juan Capistrano, CA 92675

Board Members: Ms. Jocelyn Finn, President and Board Member
Ms. Beth Smyth, Secretary, Treasurer, and Board Member
Ms. Kimberly Bailey, Board Member

OPEN SESSION

1. Call to Order
2. Welcome and Roll Call
3. Public Comment

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only, by using the call-in information set forth above. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. The total time for public comment may be limited at the discretion of the Board's presiding officer. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to School staff or calendar the issue for future discussion.

4. Items for Information and/or Action

A. Approval of OFL-C Resolution 2223-01

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| A.1 OFL-C Resolution 2223-01 Resolution Finding That the Proclamation State of Emergency Continues to Impact the Ability to Meet Safely in Person and Declaring That the Board of Directors of OFL-Capistrano, Inc. Will Continue to Meet Remotely in Order to Ensure the Health and Safety of Attendees (Res. 2223-01) | The Board will review and consider approval of the OFL-C Resolution 2223-01 Resolution Finding That the Proclamation State of Emergency Continues to Impact the Ability to Meet Safely in Person and Declaring That the Board of Directors of OFL-Capistrano, Inc. Will Continue to Meet Remotely in Order to Ensure the Health and Safety of Attendees (Res. 2223-01). |
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B. Consent Agenda

All items listed under Consent Agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the Consent Agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

- B.1 Minutes of May 2, 2022
- B.2 Minutes of June 1, 2022
- B.3 Minutes of June 13, 2022
- B.4 OFL-C Consent Log Including Principals' Time Off Requests, Credit Card Consent Logs, and Additional Duties Timecards
- B.5 OFL-C Revised Medication Policy

C. Information Item(s)

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| C.1 OFL-C Charter Update | The Board will receive the OFL-C Charter Update. |
| C.2 OFL-C Update on Action Taken Under the COVID-19 Resolution (1920-12) | The Board will receive the OFL-C Update on Action Taken Under the COVID-19 Resolution (1920-12). |
| C.3 OFL-C Financial Update | The Board will review the Financial Update. |

D. Action Item(s)

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| D.1 OFL-C Exercise Option to Extend Lease Agreement for Dana Point Resource Center located at 31878 Del Obispo St., Ste. 105, San Juan Capistrano, CA 92675 | The Board will review and consider approval of the Exercising Option to Extend Lease Agreement Between Options for Youth-Capistrano, Inc. and Plaza Del Obispo, LLC, for the following property: <ul style="list-style-type: none">• 31878 Del Obispo St., Ste. 105, San Juan Capistrano, CA 92675 |
| D.2 OFL-C Employee Handbook for Fiscal Year 2022-2023 and California Addendum | The Board will review and consider approval of the OFL-C Employee Handbook for Fiscal Year 2022-2023 and California Addendum. |

D.3 OFL-C Services Agreement Between Skyrocket, Inc., and OFL-Capistrano, Inc.

The Board will review and consider approval of the OFL-C Services Agreement Between Skyrocket, Inc., and OFL-Capistrano, Inc.

D.4 OFL-C Security Surveillance Policy

The Board will review and consider approval of the OFL-C Security Surveillance Policy.

5. Adjournment

A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Janel Lee, Board Relations Coordinator at (626) 538-7305 or janel@hello9dot.com at least seventy-two (72) hours before the meeting.