



Opportunities For Learning Public Charter Schools

OFL-CAPISTRANO, INC.

A California Nonprofit Public Benefit Corporation

BOARD OF DIRECTORS REGULAR MEETING

AGENDA

**June 13, 2022
10:00 AM (PT)**

Zoom Meeting Dial-In: 1-669-900-6833
Zoom Meeting ID: 844 0118 1652

Meeting Location: Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the dial-in information above.

Board Members: Ms. Jocelyn Finn, President and Board Member
Ms. Beth Smyth, Secretary, Treasurer, and Board Member
Ms. Kimberly Bailey, Board Member

OPEN SESSION

1. Call to Order
2. Welcome and Roll Call
3. Public Comment

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only, by using the call-in information set forth above. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. The total time for public comment may be limited at the discretion of the Board's presiding officer. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to School staff or calendar the issue for future discussion.

4. Announcement for Reason for Closed Session

CLOSED SESSION

5. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code section 54957.6.)
Unrepresented employee: Principals

OPEN SESSION

6. Public Report on Action Taken in Closed Session, if any
7. Items for Information and/or Action

A. Approval of OFL-C Resolution 2122-11

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| A.1 OFL-C Resolution 2122-11 Resolution Finding That the Proclamation State of Emergency Continues to Impact the Ability to Meet Safely in Person and Declaring That the Board of Directors of OFL-Capistrano, Inc. Will Continue to Meet Remotely in Order to Ensure the Health and Safety of Attendees (Res. 2122-11) | The Board will review and consider approval of the OFL-C Resolution 2122-11 Resolution Finding That the Proclamation State of Emergency Continues to Impact the Ability to Meet Safely in Person and Declaring That the Board of Directors of OFL-Capistrano, Inc. Will Continue to Meet Remotely in Order to Ensure the Health and Safety of Attendees (Res. 2122-11). |
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B. Consent Agenda

All items listed under Consent Agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the Consent Agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

- B.1 OFL-C Report of Charter Services Agreements
- B.2 OFL-C Consent Log Including Principals' Time Off Requests and Additional Duties Timecards
- B.3 OFL-C Revised Title IX Policy and Grievance Procedure for Sexual Harassment & Title IX Website Statement
- B.4 OFL-C Revised Maintenance, Retention, and Destruction of Student Records Policy
- B.5 OFL-C Board Meeting Calendar for Fiscal Year 2022-2023

C. Information Item(s)

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| C.1 OFL-C Charter Update | The Board will receive the OFL-C Charter Update. |
| C.2 OFL-C Update on Action Taken Under the COVID-19 Resolution (1920-12) | The Board will receive the OFL-C Update on Action Taken Under the COVID-19 Resolution (1920-12). |
| C.3 OFL-C Fall 2022 Local Indicators | The Board will receive the OFL-C Fall 2022 Local Indicators. |
| C.4 OFL-C Financial Update | The Board will review the Financial Update. |

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| C.5 OFL-C Compensation Analysis and Market Range Adjustment for Staff for Fiscal Years 2022-2024 | The Board will review the OFL-C Compensation Analysis and Market Range Adjustment for Staff for Fiscal Years 2022-2024. |
| C.6 OFL-C Employment Offer Letter | The Board will review the OFL-C Employment Offer Letter. |
| C.7 OFL-C Revised Mutual Agreement to Arbitrate | The Board will review the OFL-C Revised Mutual Agreement to Arbitrate. |

D. Action Item(s)

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| D.1 OFL-C 2022-2023 Local Control and Accountability Plan (LCAP) and Annual Update | The Board will review and consider approval of the OFL-C 2022-2023 Local Control and Accountability Plan (LCAP) and Annual Update. |
| D.2 OFL-C Resolution to Changes to Graduation Requirement | The Board will review and consider approval of the OFL-C Resolution to Changes to Graduation Requirement. |
| D.3 OFL-C IGOE Flexible Spending Account (FSA) and COBRA Administrative Services Agreement Renewal | The Board will review and consider approval of the OFL-C IGOE Flexible Spending Account (FSA) and COBRA Administrative Services Agreement Renewal. |
| D.4 OFL-C Approval of the Service Agreement between Propel, A Charter Management Group, Inc., and OFL-Capistrano, Inc. | The Board will review and consider Approval of the Service Agreement between Propel, A Charter Management Group, Inc., and OFL-Capistrano, Inc. |
| D.5 OFL-C Student Information Systems Services Agreement between Education Dynamics, Inc. and OFL-Capistrano, Inc. | The Board will review and consider approval of the OFL-C Student Information Systems Services Agreement between Education Dynamics, Inc. and OFL-Capistrano, Inc. |
| D.6 OFL-C Approval of the Hardware IT Services Agreement between Alltech Enterprises, LLC and OFL-Capistrano, Inc. | The Board will review and consider approval of the OFL-C Hardware IT Services Agreement between Alltech Enterprises, LLC and OFL-Capistrano, Inc. |
| D.7 OFL-C Approval of the Property Service Agreement between Lupine Properties, LLC and OFL-Capistrano, Inc. | The Board will review and consider approval of the OFL-C Approval of the Property Service Agreement between Lupine Properties, LLC and OFL-Capistrano, Inc. |
| D.8 OFL-C Approval of the Service Agreement between Skyrocket, Inc. and OFL-Capistrano, Inc. | The Board will review and consider approval of the OFL-C Service Agreement between Skyrocket, Inc. and OFL-Capistrano, Inc. |

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| D.9 OFL-C Student Wellness Policy | The Board will review and consider approval of the OFL-C Student Wellness Policy. |
| D.10 OFL-C Revised Independent Study Policy and Master Agreement | The Board will review and consider approval of the OFL-C Revised Independent Study Policy and Master Agreement. |
| D.11 OFL-C Student Handbook for Fiscal Year 2022-2023 | The Board will review and consider approval of the OFL-C Student Handbook for Fiscal Year 2022-2023. |
| D.12 OFL-C Compensation Analysis and Market Range Adjustment for Principals for Fiscal Years 2022-2024 | The Board will review and consider approval of the OFL-C Principal market analysis conducted and proposed range, resulting in a market adjustment for Principals in the 2022-2024 school-year. |
| D.13 OFL-C Principal Compensation | The Board will review and consider approval of a market rate adjustment to the OFL-C Principal's base pay. |
| D.14 OFL-C July Intersession and Year-Round Incentive Compensation Program for 2022-2023: Staff | The Board will review and consider approval of the OFL-C July Intersession and Year-Round Incentive Compensation Program for 2022-2023: Staff. |
| D.15 OFL-C July Intersession and Year-Round Incentive Compensation Program for 2022-2023: Principals | The Board will review and consider approval of the OFL-C July Intersession and Year-Round Incentive Compensation Program for 2022-2023: Principals. |

8. Adjournment

A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Janel Lee, Board Relations Coordinator at (626) 538-7305 or janel@hello9dot.com at least seventy-two (72) hours before the meeting.