



**OFL-CAPISTRANO, INC.**  
*A California Nonprofit Public Benefit Corporation*

**BOARD OF DIRECTORS  
REGULAR MEETING**

**AGENDA**

**September 13, 2021  
10:00 AM (PT)**

Zoom Meeting Dial-In: 1-669-900-6833  
Meeting ID: 930 4095 9190

**Meeting Location:** Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the dial-in information above.

**Board Members:** Ms. Jocelyn Finn, President and Board Member  
Ms. Beth Smyth, Board Member

**OPEN SESSION**

- 1. Call to Order**
- 2. Welcome and Roll Call**
- 3. Public Comment**

*Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to School staff or calendar the issue for future discussion.*

- 4. Items for Information and/or Action**

## **A. Consent Agenda**

*All items listed under Consent Agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the Consent Agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

- A.1 Minutes of May 25, 2021
- A.2 Minutes of June 14, 2021
- A.3 Minutes of July 27, 2021
- A.4 OFL-C Report of Charter's Services Agreements
- A.5 OFL-C Annual Review of School Plan for Student Achievement (SPSA)
- A.6 OFL-C School Plan for Student Achievement (SPSA) / Comprehensive School Improvement (CSI) Evaluation Progress Goal Update
- A.7 OFL-C Consent Log including Principal's Time Off Requests, Additional Duties Timecards, and Credit Card Consent Log

## **B. Information Item(s)**

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|--|--|
| B.1 OFL-C Charter Update   | The Board will receive the OFL-C Charter Update.   |
| B.2 OFL-C Update on Action Taken Under the COVID-19 Resolution (1920-12) | The Board will receive the OFL-C Update on Action Taken Under the COVID-19 Resolution (1920-12). |
| B.3 OFL-C Financial Update   | The Board will review the OFL-C Financial Update.  |

## **C. Action Item(s)**

- |  |   |
|--|---|
| C.1 OFL-C Authorization to Open Bank Account at East West Bank                 | The Board will review and consider approval of the OFL-C Authorization to open bank account at East West Bank.                |
| C.2 OFL-C Employee Handbook for Fiscal Year 2021-2022 and California Addendum  | The Board will review and consider approval of the OFL-C Employee Handbook for Fiscal Year 2021-2022 and California Addendum. |
| C.3 OFL-C Election of the Officers of the Corporation: Secretary and Treasurer | The Board will review and consider the election of the OFL-C Officers of the Corporation: Secretary and Treasurer.            |

## **5. Adjournment**

*A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ruth Martinez, Board Relations Coordinator at (626) 639-5614 or [ruthmartinez@9dot-es.com](mailto:ruthmartinez@9dot-es.com) at least seventy-two (72) hours before the meeting.*